



# Guidelines for authors

The objectives and aims of ALTEX are explained in the masthead. Please keep in mind that technical terms should be comprehensible also for readers who are not experts in your particular field. Relevance to animal protection or reference to the 3R-principle must become clearly evident in the article.

Please send manuscripts via e-mail (info@altex.ch). Transmission of files on a CD is also possible. Please save all manuscripts without any layout formats or any formatting. Addresses: Society ALTEX Edition, c/o Franz P. Gruber, Weinmangasse 86, 8700 Kuesnacht ZH, Switzerland.

## Structure of full articles:

- title, 12 words maximum, if at all possible
- authors (with full first names)
- summary (150 words maximum)
- 3 to 5 keywords
- introduction and questions (please make a special statement concerning the 3R relevance of the article)
- materials and methods (please do not list animals as materials)
- results
- discussion
- references (see examples)
- acknowledgements for sponsoring and credits
- correspondence address

Contributions from the field of the humanities and short communications may diverge from this structure. For units of measurement, please use the international standard measuring system (SI). Figures should be written in the decimal system (i.e. 1,000.25). Use a separate line for equations contained in the manuscript. Please mark trademarks (™) and registered goods ®. Abbreviations should be explained when used for the first time. If several abbreviations are used, please add an abbreviation index as a footnote.

## Quotations in the text:

Bibliographical references should be marked with the name/s of the author/s as well as with the year of publication in the text. In case of more than two authors, please use the name of the first author and add "et al." (Kimmel et al., 1982). In case of several publications by the same author/s within one year, please mark them with a, b, c, and so on.

## References, examples:

### Articles from periodicals:

- Miethe, G. and Surmann, J. P. (2001). Determination of histamine in trypsin by capillary zone electrophoresis: a possible alternative to the bioassay? *Die Pharmazie* 6, 461-464.
- Kimmel, G. L., Smith, K., Kochhar, D. M. and Pratt, R. M. (1982). Overview of in vitro teratogenicity testing: aspects of validation and application to screening. *Teratog. Carcinog. Mutag.* 2, 221-229.
- Bremer, S., van Dooren, M., Paparella, M. et al. (1999). Establishment of an embryotoxicity assay with green fluorescence protein-expressing embryonic cell-derived cardiomyocytes. *ATLA* 27, 471-484.

### Articles from books:

- Nab, J., Balls, M. and C. F. M. Hendriksen (1993). Alternatives to animal experimentation. In L. F. M van Zutphen, V. Baumans and A. C. Beynen (eds.), *Principles of Laboratory Animal Science* (319-335). Amsterdam, London, New York, Tokyo: Elsevier.

### Books:

- Russel, W. M. S. and Burch, R. L. (1959). *The principles of Humane Experimental Technique*. London: Methuen.

### Tables and figures:

Please add tables and figures to the manuscript on separate sheets and include the name of the first author as well

as the figure or table number. Tables must be supplied with a title and figures with a caption. Tables and figures should be self-explanatory without further reference to the text. Refer to all tables and figures in the manuscript (Tab. 1, Fig. 1). Placement can be marked by using double brackets, i.e. ((insert Tab. No. 1 here)). Please use the tabulator key for the tables, not the space bar.

Regarding the figures, please send black and white copies suitable for offset-printing in addition to the files on CD. Labelling in Helvetica/Arial should still be legible even in a reduced size. Regarding file formats of figures, please confer with the editor's office.

If using another author's illustration, please enclose a copyright transferral from the author.

The size of the ALTEX type area is 17.4 cm in width and 27.2 cm in height. This represents the maximum size for figures and tables.

## Special symbols:

In case you need a special symbol which is not available on your keyboard, please add an explanation in double brackets as well as a list of all these special symbols, i.e. ((sigma)).

## Choice of expert reviewers

For full articles (not for short communications and invited papers) two experts' reviews will be obtained. In case of a contradiction a third review will decide. In addition to these opinions there will also be an evaluation of the intelligibility of the manuscript and the captions. This evaluation procedure will remain anonymous.

## Further inquiries

For all further inquiries regarding the structure of manuscripts please contact the editor's office in Zurich. Questions in connection with the content ought to be discussed with the corresponding editor.